

## Vine and Dine Booking and Cancellation Policy

This general policy applies to bookings for individuals or groups who are reserving places at any Vine and Dine, Fine and Dine, Corks and Talks, Sips and Scripts, Pair and Compare event or any other event run by GDA Marketing Inc.

## **Booking:**

Payment is required to secure your booking. Visa, Mastercard, American Express, PayPal and Interac email payments are accepted or you can send a cheque payable to:

Vine and Dine, 1203, Liberté Eau Claire, 804 3rd Avenue SW, Calgary, Alberta T2P 0G9

Email reminders are sent out when the credit cards are to be charged, full two working days prior to the event. At this point, the number of participants is finalized and the restaurant is advised of the total number of people attending an event for catering purposes. Receipts will be given on the night prior to the start of the event. No money will be accepted at the event.

Your credit card statement will show the Registered Company name GDA Marketing.

Where events are advertised "plus gratuity, plus gst", your card will be charged the event amount advertised plus 18% gratuity for the restaurant, plus 5% gst.

## Cancellation:

Upon receiving written notice of cancellation, your booking will be released according to the following schedule:

- a. 2 full working days or more prior to your event, your card will not have been charged and therefore bookings can be cancelled or rescheduled and your place/s can be released. No charge.
- b. Less than 2 full working days notice, your card will have been charged as the restaurants will have been paid for the final number of people. Therefore there can be no refunds but you can offer your seat/s to friends or family to take your place.

Corporate and private events:

Cancellation cut-off is two full weeks before your event. There is no charge for cancellations prior to two weeks ahead but cancellations less than two weeks in advance of the event will be subject to 50% of the agreed fee.

Please do not hesitate to contact us with any questions or concerns. Our success is based on our very favourable relationships with our customers. As such we endeavor to follow our cancellation policies carefully, however we will always do our best to accommodate our clients' circumstances when possible.

Sincerely,

Línda Garson